Providing CME Programs in the Time of Social Distancing

Accreditation Checklist for EVERY Activity
- ◯ Activity Planning
    - o Gap(s)
    - o Need(s)
    - o Objective(s) or Outcome(s)
    - o Educational Format
    - o ACGME/ABMS/IOM Competencies
- ◯ Marketing for activity must have correct accreditation and AMA statement
- ◯ Planners and Faculty disclosures must be collected, reviewed, COI identified, and COI managed in advance of the activity
- ◯ Planner and faculty disclosures must be made available to attendees before the activity
- ◯ Evaluation of the impact on learners' competence, performance and/or patient outcomes
- ◯ Collect: if attendee is MD or non-MD (for certificate and PARS reporting)

Live Meetings with additional Virtual Participants
CONDITIONS:
- Faculty and attendees in one room
- Attendees also participating remotely

COMPLIANCE:
- No change to accreditation statement or requirements
- Must track attendance in some manner (asking attendees to register or evaluate the activity can count)
- Must evaluate the activity in some manner
- Report in PARS as "live" activity

Live Remote-Only Meeting
CONDITIONS:
- Faculty and attendees participating remotely (like this meeting!)

COMPLIANCE:
- No change to accreditation statement
- Must track attendance in some manner (asking attendees to register or evaluate the activity can count)
- Must evaluate the activity in some manner
- Report in PARS as "live online" activity

Online Enduring Activity
CONDITIONS:
- Recorded video or meeting

COMPLIANCE:
- Change accreditation statement – substitute "live" with "enduring"
- Must track attendance in some manner (asking attendees to register or evaluate the activity can count)
- Must evaluate the activity in some manner
- Must include references or bibliography to attendees
- Report in PARS as "online enduring"

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